

Headquarters U.S. Air Force

Integrity - Service - Excellence

AF Fisher Houses Overview



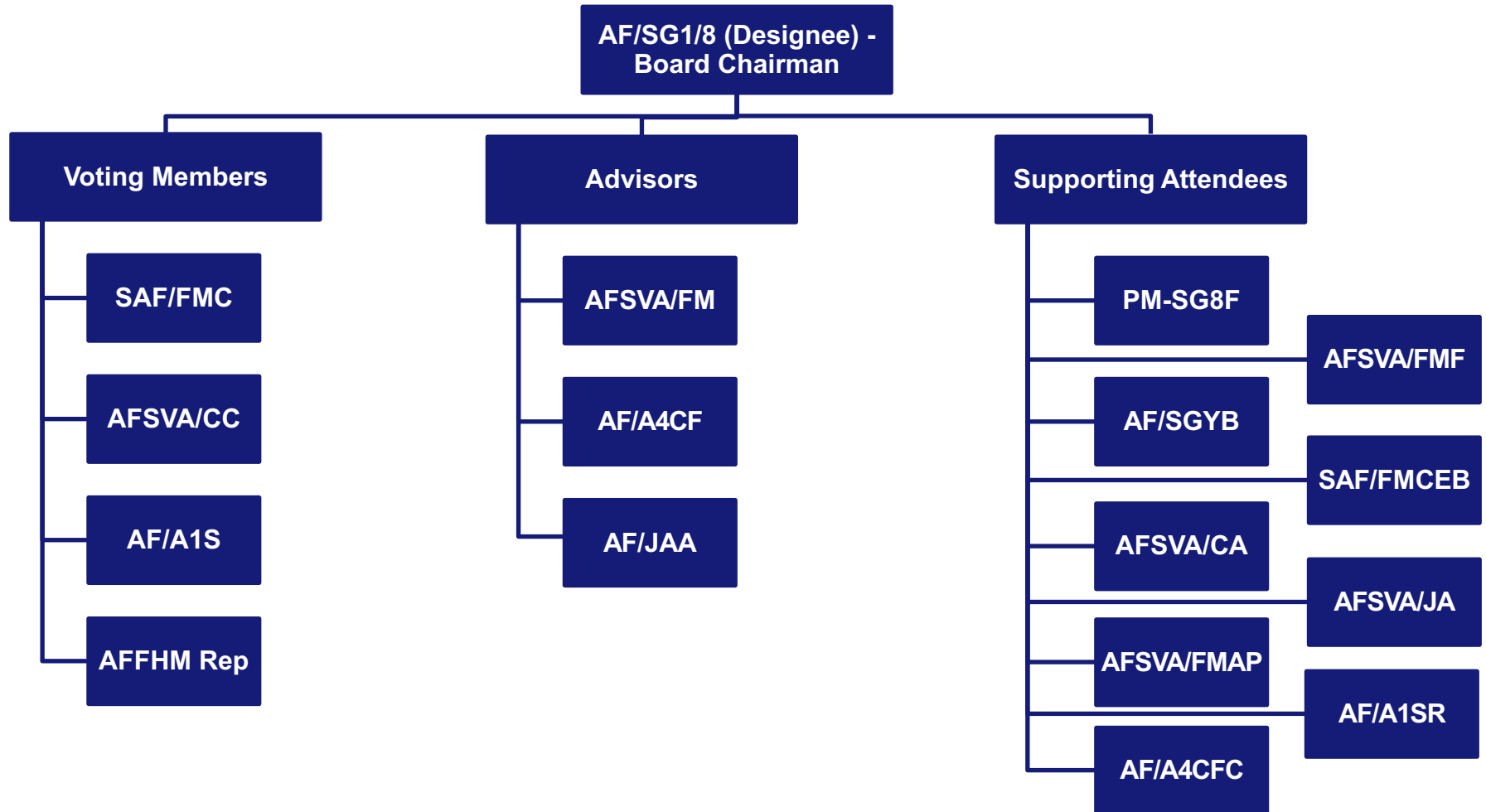
U.S. AIR FORCE

23 August 18



U.S. AIR FORCE

AF Fisher House Governance: AF Fisher House Board





U.S. AIR FORCE

AF Fisher House Governance: AFFHB Responsibilities

- **The AFFHFB is responsible for the operations and administration of AF Fisher Houses acting on behalf of the SECAF by the administration of funds for the O&M & improvement**
 - **Ensures financial solvency is maintained**
 - **Establishes Policies & Financial Standards**
 - **Reviews/prioritizes/approves budgets**
 - **Reviews Annual financial results and directs program changes**
 - **Approves/disapproves audit plans, donations& contributions or delegates to appropriate authority**
 - **Approves/disapproves All construction/renovation projects**
 - **Controls the use, distribution, and disposition of assets to ensure equability of benefits, based on demonstrated needs**



U.S. AIR FORCE

AF Fisher House Governance: AFFHB Responsibilities

- **The AFFHFB is responsible for the operations and administration of AF Fisher Houses acting on behalf of the SECAF charged with the administration of funds for O&M & improvement of AFFHs**
- **SECAF Designates AF/DSG, with further delegation to AF/SG1/8 to chair the board**
 - **Establishes Policies & Financial Standards**
 - **Ensures financial solvency is maintained**
 - **Reviews/prioritizes/approves budgets**
 - **Approves/disapproves audit plans, donations& contributions or delegates to appropriate authority**
 - **Approves/disapproves All construction/renovation projects**
 - **Controls the use, distribution, and disposition of assets to ensure equability of benefits, based on demonstrated needs**



U.S. AIR FORCE

AF Fisher House Governance: Congressional Authority

Public Law 115–31- 5 May 2017

- **SEC. 8071. \$5,000,000 is appropriated to the Department of Defense, available only for a grant to the Fisher House Foundation, Inc., only for the construction and furnishing of additional Fisher Houses to meet the needs of military family members when confronted with the illness or hospitalization of an eligible military beneficiary.**
- **SEC. 8093. \$11,000,000 of AF O&M may be transferred by the military department concerned to its central fund established for Fisher Houses and Suites pursuant to section 2493(d) of title 10, United States Code.**



U.S. AIR FORCE

Program Overview

■ FY17 House Statistics

- 13 Fisher Houses at 8 locations: Andrews, Dover, Eglin, JBER, Keesler (2) , Lackland (3), Travis (2) and Wright-Patterson (2)
- Total / Occupied Guest Nights: 38,836 / 28,063
- Occupancy Rate: 72.26%
- Families Accommodated: 4,724
- Volunteers: 5,604
- Volunteer Hours: 22,076



■ Future Houses

- Fisher House of Alaska II opening 10 Sept





Fisher House Staffing

U.S. AIR FORCE

Andrews- 7 Beds

- (1) Mgr
- (1) Hskp

Dover- 9 Beds

- (1)AD Mgr
- (5) AD Asst. Mgr
- Hskp/MOA Lodging

Eglin- 12 Beds

- (1) Mgr
- (2) Asst Mgr-P/T
- (1) Hkps

JBER- 12 Beds

- (1) Mgr
- (2) Asst Mgr- P/t
- (3) Hskp
- (2) Flex Hskp

Keesler- 25 Beds

- (1) Mgr
- (1) Asst Mgr
- (1) Office Mgr
- (4) Hskp

JBSA-Lackland- 26 Beds

- (1) Mgr
- (1) Asst Mgr
- (1) Vol Coordinator
- Hskp contract

Travis- 23 Beds

- (1) Mgr
- (2) Asst Mgr
- (2) Hskp
- (2) Flex Hskp

Wright Patterson- 19 Beds

- (1) Mgr
- (1) Asst Mgr-P/T
- (2) Hkps



U.S. AIR FORCE

Program Management

- **Program Manager AFMSA/SG8F- Additional Duty (Maj +)**
 - **Reporting to AFFH board – Meetings semiannually**
 - **Strategic communications with Fisher House Inc.**
 - **Staff donation approvals to HAF as required**

- **House Managers**
 - **Managed by Executive Director appointed by local MTF**
 - **Assist W/ policy & Standardization on policy working group**
 - **New managers trained via TDY House Managers from other site**
 - **Director & Manager makes staffing & local policy decisions**



U.S. AIR FORCE

Financial Management

- **APF Expenditures**
 - **AF/SGYB sends to MTF Resource Advisor**
 - **Facility Maintenance & Repair - Engineering Deficiencies (mechanical, electrical, heating and air conditioning, plumbing, roofing, foundations, doors and windows, etc.) & Architectural Modernizations (kitchens and bathroom renovations)**
 - **House Related Expenses - Cleaning supplies & equipment, linens, laundry services, major appliances, maintenance and repair of televisions, utilities, grounds maintenance, transportation, common support, security and surveillance, etc.**
 - **The Installation Commander supports with a combination of APF and NAF Per Table 7.1 of AFI 65-106**



U.S. AIR FORCE

Financial Management

- **NAF Expenditures-Central NAFI**
 - **AFSVA/FMFP sends to local Base**
 - **Payroll (Personnel expense and benefits)**
 - **Interior Furnishings - Maintenance, repair, refurbishment, and replacement of furnishings, carpeting, wall coverings, light fixtures, window coverings, etc. Comprehensive Interior Design (CID) - AFI 34-246**
 - **Capital Requirements**

- **Donations- approved at appropriate level per AFI 34-201**
 - **Typically a independent 501(c)(3)**
 - **Provides guest amenities such as groceries and comfort items, as well as improvement such as playgrounds, gardens and pavilions**



U.S. AIR FORCE

Unique Programs

- **Fisher House for Families of the Fallen- Dover AFB**
 - **Aligned Air Force Mortuary Affairs Operations (AFMAO)**
 - **Supports only the Dignified transfer mission for AFMAO**
 - **Partial APF funding from AFMAO baseline**
 - **NAF Funding From Fisher House Program**
 - **No 501(c)(3) Private Organization (PO) supporting**
 - **Active Duty House Manager**
 - **5 Deployed assistant House Managers**
- **Lackland Fisher House staff funded by Local PO- Fisher House Inc.**

